



DA (Delivery Assistant)

Reports to: DSR & Warehouse Manager

Job Description

Do you love to passionately serve others? Enjoy working in a strong team environment where family is important? Always looking for opportunities to learn new things, and have a drive to work hard, but know how to have fun. Then keep reading...

Peoria Rentals is looking for a DA (Delivery Assistant) to join our team. We are looking for DA's who are confident working in a fast-paced environment. A DA must be highly motivated, willing to work hard, and enjoy going over the top to serve our customers. A day in the life of a DA is never the same, with lots of event and tent setups all around Central Illinois. We work extremely hard in all weather, working early mornings or late nights depending on the jobs for the day. It's hard work, but fun and rewarding with a family atmosphere.

Skills and Requirements

- Works well in a fast-paced environment.
- Must be highly motivated and willing to work hard.
- Willing to work early mornings or late nights until the job is done.
- Assist your DSR with loading, delivery, setting up to the customers' satisfaction, and unloading all equipment.
- Be on time and attentive to what is being delivered or picked up each day.
- Provide directional service when parking a delivery truck.
- Assist with directions to and from the destination by preparing the GPS with the correct address.
- Review contract with DSR on the way to delivery/pick up.
- Double check that all items are unloaded or loaded from delivery or pick up location.
- When not on deliveries, willingly and positively serving your Warehouse Manager by assisting with warehouse work.
- Serve your team by assisting with all assigned tasks.

If this describes you, please send us a letter of interest as well as your resume!

921 E War Memorial Dr
Peoria Heights, IL 61616
Careers@PeoriaRentals.com
(309) 688-1412



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

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